

IWA Specialist Groups' Code of Conduct

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Reviewed by the Strategic Council Sub-Committee for Specialists Groups
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As a complement to the IWA Members' Code of Conduct, this IWA Specialist Groups' Code of Conduct provides additional specific elements for Specialist Group (SG) members, and in particular, for Leaders (e.g. Chair, Secretary, Treasurer, etc.), of SGs, Task Groups (TGs), Working Groups (WGs) and Clusters as well as event organisers.

Adherence to this Code will contribute to the effective and ethical management of IWA SGs, TGs, WGs and Clusters.

When acting in any capacity as an IWA SG member, leader and/or as an event Organiser, IWA members will consider the following points:

1) General

- Respect the integrity of the IWA name, brand and related intellectual property, taking care not to represent any endorsement or affiliation of IWA with non IWA events, activities or publications unless formally approved by the IWA Office
- Remember that IWA SGs are a community of like-minded water professionals, working together with respect for each other, the IWA brand, and the previous work curated by your peers.

2) Engagement and Management of SGs

- Contribute to and manage the SG according to the IWA Guidance Document for Specialist Groups, in particular:
 - Provide a welcoming environment for volunteer IWA members
 - Actively involve Young Water Professionals (YWPs)
 - Organise and actively review nominations for elections and renewal of the management committee
 - Promote the best interests of IWA and its members
- Adopt and promote the best ethical rules in all SG activities (including property and intellectual rights, open communication and decision processes, etc.).
- Ensure that diversity is accounted for in SG: gender balance, cultural, geographical and age representativeness, access and participation by online meetings, open positions, etc.
- Uphold neutrality in SG activities and events regarding commercial interests, and in particular, neither promote nor advertise any product, equipment, software, or service. If the

product, equipment, software, or services are used or cited, it should be generic and space shall be given so that all providers can be equally mentioned.

- When seeking commercial sponsors or support, to do so openly and to avoid any perception of bias or favoritism.

3) Events

- Request formal approval from the IWA Office before SG events (conferences, seminars, workshops, training course, etc.) are announced as IWA events.
- Request formal approval from the IWA Office before SG or supported events use the IWA logo and IWA Specialist Group logo.

4) Publications

- Request formal approval from the IWA Office before published documents use the IWA logo and IWA Specialist Group logo.
- Give priority to IWA Publishing for publications as a result of SG work (conference proceedings, papers, books, reports, etc.).
- Individual publications unrelated to SG work and/or activities may also use IWA Publishing, but it is not a priority.